

**TOWN OF WINDSOR
FINANCE DEPARTMENT
TOWN HALL
275 BROAD STREET
WINDSOR, CONNECTICUT 06095**

**Notice to Contractors - Invitation to Bid
DPW FUEL STATION IMPROVEMENTS
WINDSOR, CT
RFP E2021-11**

In accordance with provisions of the Town Charter, bids will be received until **2:00 P.M. on NOVEMBER 23, 2021, in the Finance Office, Town Hall, Windsor, Connecticut.** Bids for furnishing of design, materials, equipment, and labor for **DPW FUEL STATION IMPROVEMENTS** will be opened and read in the Rose Room of the Town Hall immediately following the deadline.

A mandatory pre-bid meeting will be held on November 9, 2021 at 11:30 am at the Public Works Complex located at 99 Day Hill Road Windsor, Connecticut.

Bids must be executed in accordance with and subject to instructions contained in the Information for Bidders. It is the responsibility of the Bidder to ensure the sealed bid or proposal is delivered prior to the deadline above.

The **DPW FUEL STATION IMPROVEMENTS** project will consist of the upgrade of the DPW's fueling station for regulatory compliance, inclusive of the installation of (2) 12,000 gallon double wall fiberglass tanks, (4) dispenser islands, (1) fuel island canopy, (4) single product fuel dispensers, and controls for dispensing equipment at the Town of Windsor DPW Facility on Windsor, CT.

Bidders may obtain complete sets of Bidding Documents online at advancedrepro.net. (The Town, Alfred Benesch & Company, and Advanced Reprographics do not guarantee these electronic files and are not responsible for data lost or corrupted.) Go to www.advancedrepro.net, click "PLANROOM", and select "PUBLIC JOBS", where Plans and specifications will be available for viewing and purchasing.

Bidders may obtain hard copies of complete sets of Bidding Documents after 12:00 pm local time on November 1, 2021. Bidding documents will also be made available at Advanced Reprographics upon a non-refundable payment to be advised at the time of order/pick-up for EACH SET. Make check payable to Advanced Reprographics. Addenda will be issued to all Bidders who have secured Drawings and Specifications from Advanced Reprographics. Faxes or emails of Addenda will not be provided by the Engineer or Town.

Federal Express orders will only be considered if accompanied by a properly filled out Federal Express form (one form for each set ordered), charging the order to the Contractor's account.

The right is reserved to reject any or all bids or to waive defects in same if it is deemed in the best interest of the Town of Windsor.

For further information please send questions via email to zinky@townofwindsorct.com. Pertinent questions will be answered via Addendum by close of business on November 18, 2021.

The Town of Windsor is an equal opportunity/affirmative action employer. Minority/Women's Business Enterprises are encouraged to apply.